

# Cumberland Fire District Committee Meeting

Minutes      November 13, 2014      7:00pm      Cumberland Town Hall Council Chambers

The commissioners for the Cumberland Fire District Committee in attendance – Bruce Lemois, Phil Koutsogiane, Frank Matta, Chris Parent, Cindy Ouellette, Ron Champagne, and Jim Scullin.

Meeting called to order at 7:00pm, a moment of silence and the Pledge of Allegiance.

Chairman Bruce Lemois noted that the by-laws drafted by the Transitional Committee will be distributed electronically. He reviewed the upcoming meetings, the 3<sup>rd</sup> and 4<sup>th</sup> Tuesdays, the 1<sup>st</sup> and 3<sup>rd</sup> Monday's. The agenda for each meeting is due the Thursday before the meeting and posted by Saturday.

An introduction of the administrative employees present and their function and number of years of service was conducted. Marty Klara NCFD Tax Collector, 5 yrs on the board and 10 yr as tax collector, Joy Sullivan VFFD Tax Collector, 10 yrs, Bob Murray NCFD Treasurer, 3 yrs on the board and 5 yrs as Tax collector, Joan Lariviere CHFD Treasurer, 5 yrs, Diane Karolyshyn CHFD, 11 yrs Tax Collector, Business Manager, Beth Markey CFD, Treasurer/Tax Collector 2 yrs, Nancy Nixon CFD 28 yrs Secretary to the Commissioners, Keri Smith NCFD/VFFD Administrative Assistant.

Review of Transition Committee – Mike Spaziani and John McCoy reviewed the list of electronic documents provided to the new board including the statute, by-laws, chain of title, insurance, and budget. Commissioner Philip Koutsogiane worked with Commissioner Ron Champagne to insure continuity in insurance and a new EIN# for the combined district.

Chairman Lemois thanked the transition committee for all their work and will have a ceremony or such in January to recognize the committee.

Chairman Lemois noted he would be sending out a spreadsheet to everyone requesting information about the individual districts including budgets, financial assets and liabilities, current org charts, employee details, bank accounts, signature cards, and contacts, post employee benefits, banked vacation and sick time, tax rates, tax collections, tax sales.

Commissioner Ouellette commended the grant award of 81,000 for SCBA. She has grant experience and will help if needed in future applications.

Chairman Lemois addressed the need for meetings in sub-committee. Commissioner Koutsogiane suggested that an commissioner be appointed to each of the stations to visit, review information and talk to the firefighters to get an additional view point. Chairman Lemois would like to meet with as many as possible and noted this would not be considered a meeting if no business is conducted. He also stated that he would like to invite some outside people to serve on committees to get a new set of eye if only temporarily.

Commission Scullin questioned public input. The Chairman suggested that public input would be welcomed along with the agenda and prior to a vote.

Chairman Lemois stated that he has asked for a spec sheet to install a camera for the meetings as well as prices to equip the commissioners with laptops to eliminate paper. The cloud will contain the shared information.

Chief Finlay noted that all commissioners have a cumberlandfire.org email address. He also noted that station 4 has an ID maker and the commissioners should stop by to have an ID made.

He also noted that the trucks have started to be renamed. The Chairman questioned the cost of rebranding. A discussion followed.

A discussion of the new roof that was recently put on Station 1 was conducted noting the issues found and reason for needed insulation. The Chairman requested a copy of the VFFD meeting minutes that approved the roof.

Public Comment – Dave Raymond 2799 Mendon Rd questioned the delinquent hydrant fees, office space and interim chief. Chairman Lemois noted that the public comment will try to stay within the agenda and open meetings requirements. Marty Klara questioned the upcoming meeting dates. The Chairman requested the Administrative Staff meet before the next board meeting.

Chairman Lemois thanked everyone for their hard work and noted that success is the only option.

Motion to adjourn was made by Commissioner Koutsogiane and seconded by Commissioners Champagne and Ouellette. The motion carried unanimously at 7:59.

Next Meeting – November 25, 2014 7pm

APPROVED 7-0 AT THE 11/25/2014 REGULAR MEETING.